



Africa Institute for Environmentally Sound Management of Hazardous and Other Wastes
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TERMS OF REFERENCE

FOR THE PROJECT:

“Developing a regional strategy towards the environmentally sound management and controlled transboundary movement of plastic waste in the Southern African Development Community region and strengthening regional capacity”



1. Introduction

Current global production and consumption of plastics is a primary driver of natural resource depletion, waste, environmental degradation, climate change, and has adverse human health effects. Additionally, there are many challenges in the Southern African Development Community (SADC) region regarding the unsound management, use, and disposal of plastics which are typically not in line with the Basel Convention. In 2019, the fourteenth meeting of the Conference of the Parties adopted further amendments to Annexes II, VIII and IX to the Convention by amending or inserting entries on plastic waste. The entries in the Plastic Waste Amendments to Annexes II, VIII and IX to the Convention become effective as of 1 January 2021.

This project aims to strengthen the Environmentally Sound Management (ESM) and controlled Transboundary Movement (TBM) of plastic waste through the implementation of the Basel Convention in the SADC region, facilitated by improved national - and regional-level information and data, comprehensive and coordinated communication and planning; and targeted training, capacity building, and awareness raising. This project will, among others, contribute towards the advancement of the Sustainable Development Goals (SDG) Target 14.1: by 2025, prevent and significantly reduce marine pollution of all kinds, in particular from land-based activities, including marine debris and nutrient pollution. Five project countries have been selected as beneficiaries, namely Lesotho, Malawi, Namibia, Tanzania, and Zambia. The project has five (5) activities. Under Activity 3, a regional strategy for the ESM and control of TBM of plastic waste needs to be developed for the project countries based on the outputs from activities one (1) (assess the national and regional legal and institutional frameworks regarding the ESM and control of TBM of plastic waste in the project countries); and two (2) (develop a regional first-generation inventory of plastic waste in the project countries). These are to be transmitted to the African Union and the SADC Secretariats for consideration by the African Union and SADC region.

2. Background

Global production of plastics has increased by more than twenty-fold in the past fifty years, and is expected to have doubled by 2035, and almost quadrupled by 2050. The SADC region has faced many challenges in this context and does not have harmonised datasets or a regional strategy for the ESM and control of TBM of plastic waste to serve as a basis for priority setting, policy and regulation development and implementation, and establishment of enabling frameworks that encourage private sector involvement and civil society participation. Resultantly, some countries have adopted approaches for a total ban on certain plastic use and consumption, some have taken a more cautious approach of encouraging the development of robust plastic waste management systems that promote collection, sorting, and recycling activities, and others have taken a more piecemeal approach.

This project will lay a strong foundation for an effective, coordinated, and well-planned approach to ESM and control of TBM of plastic waste that involves all key stakeholders and is based on concrete data, unique and common characteristics of the participating country, and provisions, guidelines, and guidance of the Basel Convention, particularly the Plastic Waste Amendment.





Given that beneficiary countries have completed activities one (1) and two (2), The Africa Institute seeks to appoint a consultancy to develop a regional strategy for the ESM and control of TBM of plastic waste.

3. Objective of Consultancy

The main objective of the consultancy is to develop a regional strategy for the ESM and control of TBM of plastic waste for the project countries based on the outputs from activities (1) and (2), which will be transmitted to the African Union and the SADC Secretariats for consideration by the African Union and SADC region. The strategy should outline national and regional priorities, targets, means of implementation, common approaches, collaboration, and roles and responsibilities. It must address legal and institutional strengthening; ESM and controlled TBM of plastic waste; private sector involvement and investments; waste prevention and minimization investments; public-private partnerships (PPPs); EPR; formalization; technology transfer; obtaining commitment; and other key implementation aspects.

4. Responsibilities of the Consultancy

The consultancy will be required to undertake the following additional tasks:

- i. Establish and agree on methodology;
- ii. Based on outputs from activities 1 and 2, draft a regional strategy including national and regional priorities, targets, means of implementation, common approaches, and collaborations;
- iii. The consultant shall ensure that the strategy address key aspects of implementation such as private sector involvement and investments; waste prevention and minimization investments; public-private partnerships; EPR; formalization; technology transfer;
- iv. Obtain commitment for national and regional implementation of the strategy and related roles and responsibilities;
- v. Share drafts with national project focal points and teams and obtain endorsement;
- vi. The consultant may be invited to present the findings at a regional meeting organized by the project.



5. Deliverables and Timelines

| Deliverables | Description | Proposed date of deliverable |
|-------------------------------------|---|------------------------------|
| 1. Inception report | The report will demonstrate the consultant's understanding of the TORs further providing the study implementation plan by tasks, detailing approaches and benchmarks to be used and associated timelines. | 30 September 2024 |
| 2. Monthly Progress reports | Every month end following acceptance of the Inception report; detailing information required and their sources, approach and tentative schedule of activities | End of each month |
| 3. Draft regional strategy document | Based on outputs from activities 1 and 2, draft regional strategy document outlining priorities, best practices, targets, and implementation mechanisms for ESM and TBM control of plastic waste. | 25 October 2024 |
| 4. A regional strategy document | A final regional strategy document, incorporating feedback from the project countries and project manager into Final Assessment Report. | 8 November 2024 |
| 5. Presentation of findings | Presenting the findings at a regional meeting | End of November 2024 |
| 6. Presentation of Strategy | The Consultant may be required to present the regional strategy at an African Union or SADC meeting | TBD |

6. Timeframes

The consultancy is expected to take up to 3 months and will start in September 2024 and be finalized by end of November 2024. The consultancy will be required to submit a schedule of works before undertaking works.

7. Reporting

The consultant shall report to the Project Manager from the Africa Institute.

8. Budget

The Africa Institute shall provide funds for the costs of undertaking the work. The Consultant has to present a detailed budget for carrying out the tasks of the study. The budget should





include the costs in relevant categories, such as consultancy fees, per diems as well as all other expenses in detail.

The total available budget for this activity is \$ 9 000 including VAT, which cannot be exceeded.

9. Competencies

- i. An advanced degree in environmental management, waste management, or related fields.
- ii. At least 5 years of professional experience in environmental, plastic waste, other hazardous wastes, and the Basel Convention.
- iii. Proven knowledge and understanding of waste management and the transboundary movement of waste within the SADC region, with experience in hazardous waste management, the Basel Convention will be beneficial.
- iv. Proven track record of developing and implementing projects in SADC region.
- v. Excellent analytical, interpersonal, and communication skills.
- vi. Fluency in English; knowledge of SADC region landscape is an advantage.
- vii. Experience in developing strategies or policies related to plastic waste management.
- viii. Strong communication and stakeholder engagement skills.

10. Required Documentation

To accompany the proposal shall be the following:

- i. A cover letter indicating suitability for the job, supported by a comprehensive curriculum vitae, certified copies of qualification
- ii. A detailed proposal outlining proposed approach, work plan and experience
- iii. The pricing structure, with all the necessary details. This should be transparent and inclusive
- iv. The service provider's track record, with evidence of such and contactable referees

The evaluation of Bids can only be done on the basis of information required by the Africa Institute and that provided by the bidder. Bidders failing to meet all the mandatory requirements shall automatically be disqualified.

11. Enquiries and Details

The Bids should be marked for the attention of the Executive Director: **Africa Institute for Environmentally Sound Management of Hazardous and Other Wastes**; and should be sent to:



Ms Neo Masha, by e-mail, on NMasha@dfpe.gov.za or by hand delivery to Environment House, 473 Steve Biko Road, Pretoria, 0001, South Africa, Office GF A3 East. You are requested to ask for the Neo Masha at the security.

12. Closing Date

The closing date for applications is **6 September 2024**. Late submissions will not be considered.

